

# **Code Amendment Engagement Plan (updated)** **“Scotty’s Corner” Code Amendment**

By YS Super Investments Pty Ltd

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## 1. ACCESSIBILITY

If you require translation services please click the link or scan the QR Code • Εάν χρειάζεστε υπηρεσίες μετάφρασης, κάντε κλικ σε αυτόν τον σύνδεσμο ή σαρώστε τον κωδικό QR • Se hai bisogno di servizi di traduzione, fai clic su questo link o scansiona il codice QR • 如需翻译服务, 请点击此链接或扫描二维码 • 如需翻譯服務, 請點擊此鏈接或掃描二維碼 • Nếu bạn yêu cầu dịch vụ dịch thuật, vui lòng nhấp vào liên kết này hoặc quét Mã QR • ਜੇਕਰ ਤੁਹਾਨੂੰ ਅਨੁਵਾਦ ਸੇਵਾਵਾਂ ਦੀ ਲੋੜ ਹੈ ਤਾਂ ਕਿਰਪਾ ਕਰਕੇ ਲਿੰਕ 'ਤੇ ਕਲਿੱਕ ਕਰੋ ਜਾਂ QR ਕੋਡ ਨੂੰ ਸਕੈਨ ਕਰੋ: <https://www.surveymonkey.com/r/RWN292R> OR



## 2. BACKGROUND INFORMATION

YS Super Investments Pty Ltd (Designated Entity) is proposing a Code Amendment in relation to the land comprising seven contiguous allotments located at:

- 1, 3 and 5 Nottage Terrace, Medindie; and
- 43 Main North Road, Medindie.

More particularly described as:

- Allotment 98 on Certificate of Title 5761/575;
- Allotment 99 on Certificate of Title 5761/569;
- Allotment 8 on Certificate of Title 5106/255;
- Allotment 15 on Certificate of Title 5106/256;
- Allotment 7 on Certificate of Title 5798/222;
- Allotment 3 on Certificate of Title 5228/569; and
- Allotment 2 on Certificate of Title 5228/570.

(Together referred to as the 'Affected Area').

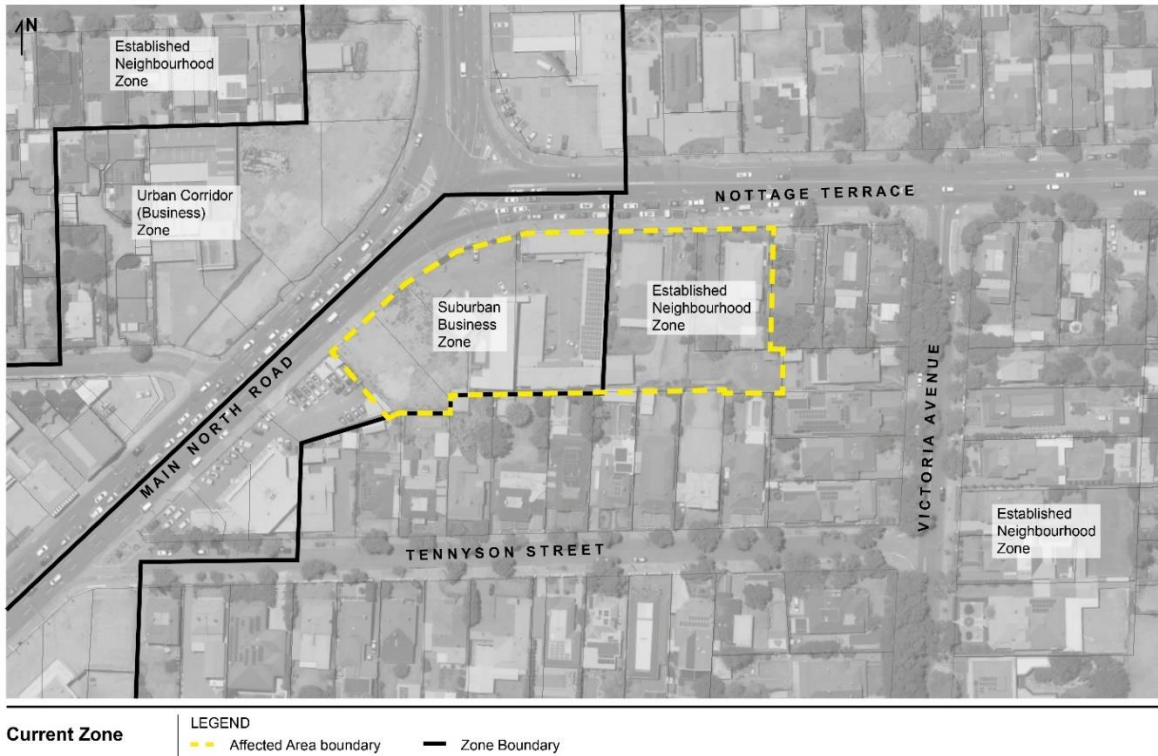
The Affected Area adjoins the Established Neighbourhood Zone to the east and south, the Suburban Business Zone to the south-west and the Urban Corridor (Business) Zone to the north and west.

The purpose of the Code Amendment:

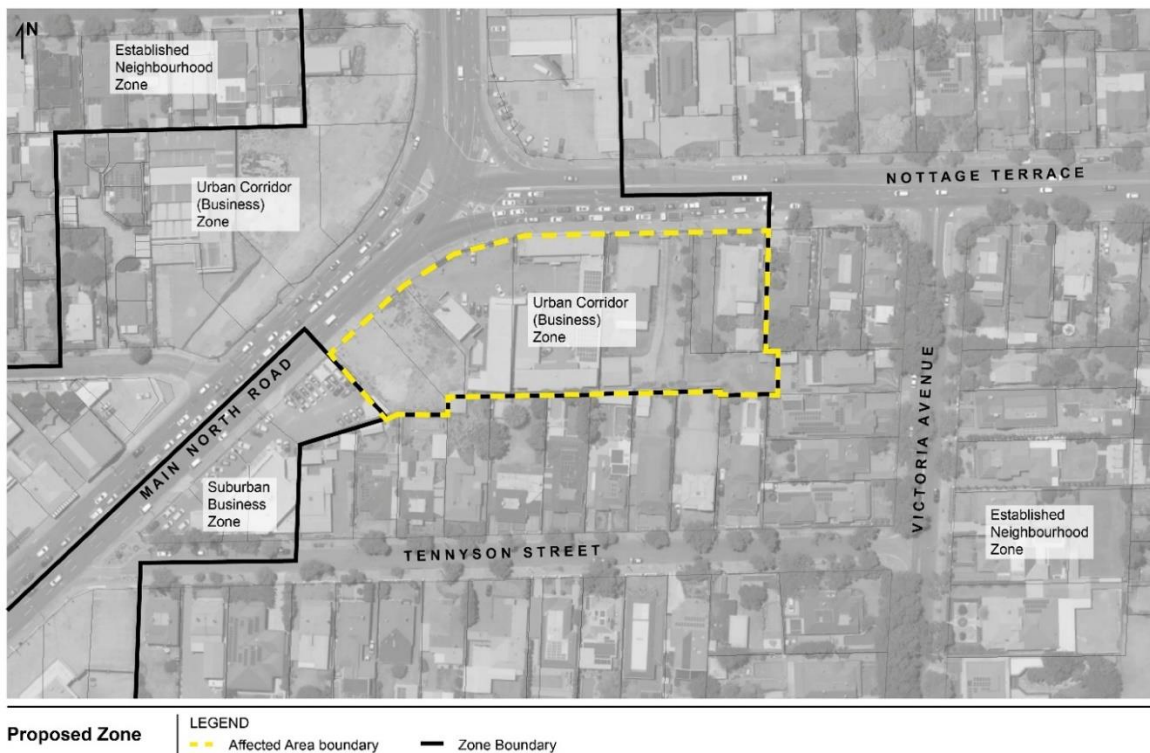
- Is to rezone the Affected Area to the Urban Corridor (Business) Zone from the Suburban Business Zone and the Established Neighbourhood Zone. The Affected Area, current zoning and proposed zone is shown in **Figure 2.1** and **Figure 2.2** below.
- The Urban Corridor (Business) Zone will enable the orderly and economic development of the Affected Area consistent with outcomes anticipated for adjacent land located on the northern and north-west corners of the Main North Road and Nottage Terrace intersection, that are also located within the Urban Business (corridor) Zone.
- The rezoning will facilitate a mixed-use development outcome for the Affected Area such as medium density residential uses together with smaller scale consulting, commercial and retail uses.

- Deliver a more compact urban form along a major road corridor and intersection and of a gateway site, whilst respecting the character and amenity of the adjoining Established Neighbourhood Zone.

**Figure 2.1** *Current Zoning & Affected Area*



**Figure 2.2** *Proposed Zone*



The proposed rezoning aligns with a number of State Planning Policies, including in relation to:

- land supply;
- planning for growth;
- regenerating neighbourhoods;
- mixed-use developments around activity centres;
- promoting best practice design solutions for infill;
- providing diverse and affordable housing;
- enabling employment generating opportunities; and
- maximising the use of existing infrastructure.

The proposed rezoning also aligns with key objectives of the 30 Year Plan for Greater Adelaide and the 2020-2024: Living in the Town of Walkerville a strategic community plan by:

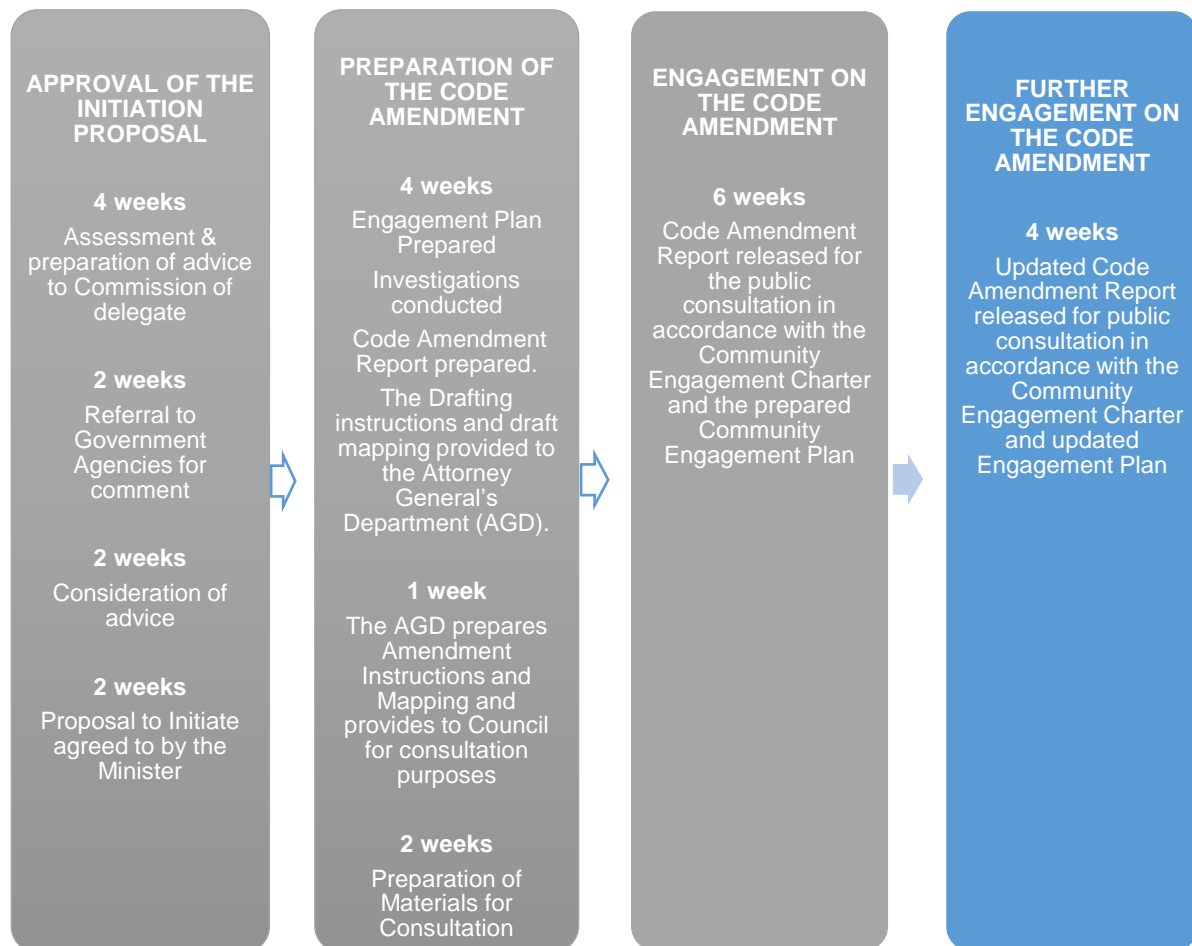
- providing opportunities for increased housing diversity and commercial uses that will utilise and strengthen the existing transport corridors;
- appropriately respond to and mitigate impacts on interface areas; and
- strengthen connections to North Adelaide and the Adelaide CBD as outlined in the Code Amendment Report.

In accordance with section 73(4)(a) of the Act the Designated Entity will be responsible for conducting the Code Amendment process.

### 3. STATUS OF THE CODE AMENDMENT

The Code Amendment process follows steps which require specific actions at each milestone. The timeframes for each step are outlined within **Figure 3.1** below. The steps which are greyed out have already been completed. The steps which are currently being undertaken refer to the 'Engagement on the Code Amendment'.

**Figure 3.1** Status of the Code Amendment



#### **4. ENGAGEMENT PURPOSE**

The purpose of the engagement is to inform the rezoning of the Affected Area and the spatial application of the Urban Corridor (Business) Zone, Overlays and Technical and Numeric Variations.

#### **5. ENGAGEMENT OBJECTIVES**

The key objectives of the first engagement are to:

- Share information with the public about the Code Amendment.
- Create an understanding of the reasons for the Code Amendment.
- Understand the views of the stakeholders.
- Inform and improve the quality of the policy within the Code Amendment.
- Comply with the Community Engagement Charter and the *Planning, Development and Infrastructure Act 2016* (PDI Act).

The key objectives of the further engagement are to:

- Share information about the changes made to the Code Amendment following the first engagement.
- Provide information about the Code Amendment process.
- Hear feedback on changes made, understand whether concerns have been addressed and consider whether any further amendments to the Code Amendment should be made.
- Inform and improve the quality of the policy within the Code Amendment.
- Comply with the Community Engagement Charter and the *Planning, Development and Infrastructure Act 2016* (PDI Act).

#### **6. STAKEHOLDER IDENTIFICATION AND ANALYSIS**

The primary audience for the engagement of this Code Amendment are adjacent owners and occupiers within the Town of Walkerville and the adjoining City of Prospect.

Analysis of the population demographics collected in the 2021 Census for the suburbs of Medindie and Medindie Gardens, respectively, confirms the following general statistics about the local community:

- the median age of the population is 45 and 43 years, with 58.8% of the population of each suburb falling within a 20 to 65 year age bracket;
- 71.36% and 60.8% of the population comes from an English background (English, Australian and Scottish) with smaller numbers of the population having Greek, Irish, Italian and German backgrounds;
- 74.6% and 78.7% of the population was born in Australia; and
- 76.3% and 72.2% of the population speak English at home with small percentages of the population using a language other than English (including Greek, Vietnamese, Mandarin, Punjabi and Italian).



The 2016 Census data confirms that 93.5% and 88.5% of households had direct access to the internet indicating that a majority of local stakeholders will have access to the online Code Amendment materials.

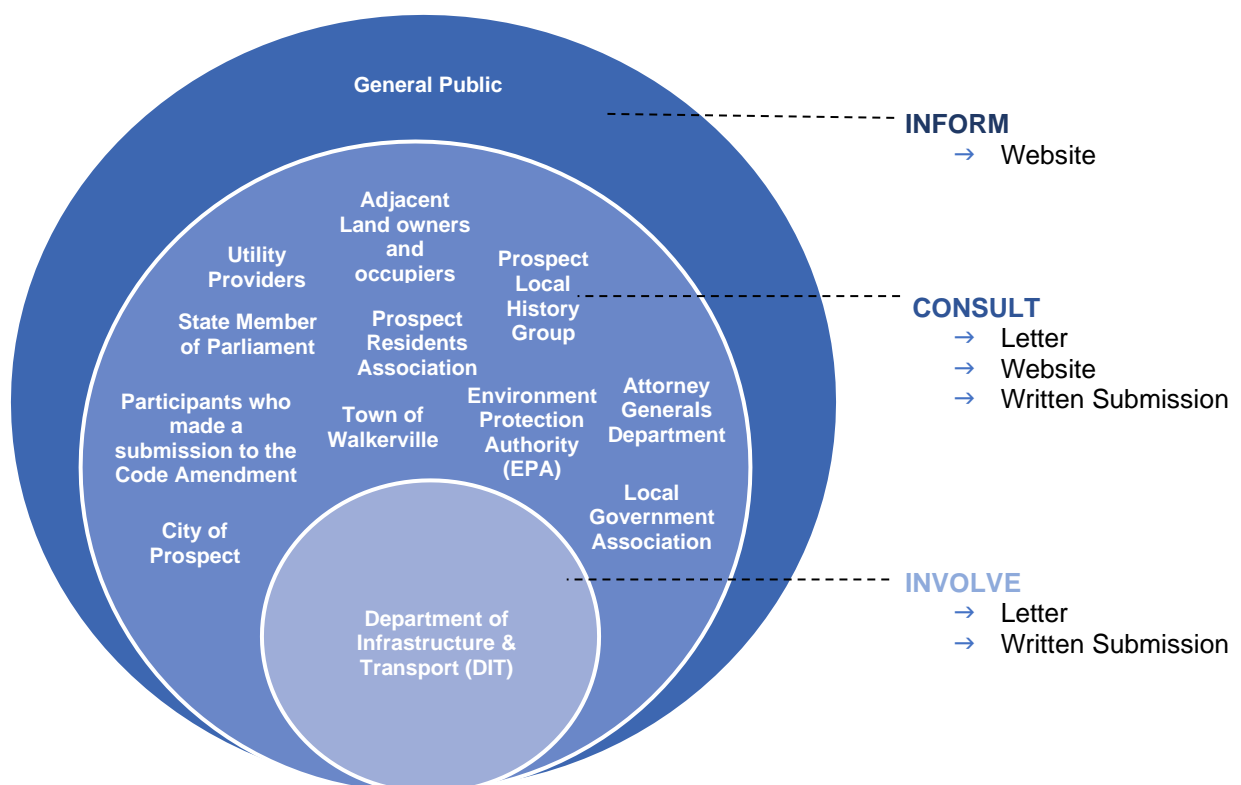
The population demographic data indicates that the most likely barrier to participation will be language. To ensure that materials are accessible to non-English speaking stakeholders translation services are available. Each document includes details about how to access translation services. The link and QR Code direct access to an online survey, example provided in **Appendix 1**. On receipt of a completed survey the Designated Entity will make arrangements for the necessary translation services with the relevant stakeholder.

Other barriers to participation such as age and disability have also been considered. Based on the available population data the likelihood of other barriers to participation arising during engagement are extremely low. The Designated Entity is committed to addressing barriers to participation. Should the Designated Entity become aware of other barriers to participation during the engagement it will seek to address these barriers to make materials accessible.

The aim of the community engagement is to provide a level of influence to each stakeholder, which seeks to work directly with the relevant stakeholder/s throughout the process to ensure that public concerns and aspirations are understood, considered and reflected in the Code Amendment.

Stakeholder identification and analysis has been undertaken and the outcomes of this are provided in **Appendix 1**, with a summary of this analysis provided in **Figure 6.1** below.

**Figure 6.1 Stakeholder Analysis Summary and Level of Influence**



The stakeholders which have been determined to influence the proposed Code Amendment are:

- Adjacent land owners and occupiers, within both the Town of Walkerville and the City of Prospect as identified by **Figure 6.2**;
- Participants who made a submission to the Code Amendment;
- Town of Walkerville;
- City of Prospect;
- Department of Infrastructure and Transport (DIT);
- Environment Protection Authority (EPA);
- Utility providers including, SA Power Networks, ElectaNet Pty Ltd, APA Group, SA Water, EPIC Energy, NBN and other telecommunication providers;
- State Member of Parliament;
- Local Government Association;
- Attorney Generals Department;
- Prospect Residents Association;
- Prospect Local History Group; and
- General Public.

**Figure 6.2** *Extent of adjacent landowners and occupiers*



The Designated Entity has expanded the adjacent owners and occupiers to be directly notified to including additional properties on Tennyson Street and Victoria Avenue due to feedback received during the initial consultation period.

The stakeholders have been categorised to determine their level of interest (low, medium or high), which is outlined within **Appendix 1**, which will allow the engagement plan to collaborate with them appropriately.

Their nature of interest has been determined and / or how they can impact the project through how the project will change, alter and / or enhance their locality, needs or position. It has then been determined what their expectations may be which will result in being one or more of the following:

- Being informed and aware;
- Have an opportunity to participate;
- Influence the outcome; and
- Be kept informed throughout the process.

## 7. SCOPE OF INFLUENCE

Aspects of the project which stakeholders and the community can influence are the:

- Spatial application of the Overlays;
- Spatial application of the Technical and Numeric Variations.

Aspects of the project which stakeholders and the community cannot influence are the:

- Creation or amendment of the existing policies contained within the Planning and Design Code;
- Geographic extent of the amendment; and
- Residential intent of the proposed Zone.

## 8. IMPLEMENTATION PLAN

An implementation plan has been prepared which detail the various engagement activities proposed for each of the phases of the project. This implementation plan is attached as **Appendix 2**.

Engagement activities have been included to ensure that the method of engagement is appropriate for achieving the objectives and level of influence of the engagement.

The engagement will consist of three stages:

- preliminary engagement;
- initial Code Amendment Engagement; and
- further Code Amendment Engagement on what the Designated Entity heard and how it amended the Code Amendment to respond to submissions made through first engagement.

The engagement activities are set out in **Table 8.1** below.

The timing of the engagement activities are set out in **Appendix 2**; however, each engagement process will be broken down into three key milestones which are:

- Commencement of engagement;
- Engagement concludes; and
- Report back to the Department and stakeholders.

**Table 8.1** *Engagement Activities*

<b>Preliminary Engagement</b>	Town of Walkerville: <ul style="list-style-type: none"> <li>• Meeting with Council staff</li> <li>• Elected Member briefing</li> </ul>
	City of Prospect: <ul style="list-style-type: none"> <li>• Meeting with Council staff</li> </ul>
<b>Initial Code Amendment Engagement</b>	Adjacent owners and occupiers and other stakeholders notified by letter/email.
	Engagement materials available: <ul style="list-style-type: none"> <li>• On PlanSA</li> <li>• Hard copies of documents available at the Town of Walkerville and City of Prospect</li> </ul>
	General Public notified through the PlanSA website
	Stakeholders invited to attend a public meeting to make a verbal submission.
<b>Further Code Amendment Engagement</b>	Adjacent owners and occupiers, other stakeholders and participants who made a submission to initial Code Amendment engagement notified by letter/email.
	Engagement materials available: <ul style="list-style-type: none"> <li>• On PlanSA and the Future Urban website.</li> </ul>
	General Public notified through PlanSA and the Future Urban website.
	Stakeholders invited to attend a 15 minute one on one session with representatives of the Designated Entity to discuss the Code Amendment

## 9. APPLYING THE CHARTERS PRINCIPLES IN PRACTISE

The stakeholders have been considered in respect to their needs and requirements to ensure that the design of the engagement allows all stakeholders to contribute equally. **Table 9.1** outlines the characteristics of the stakeholders relevant to this engagement and the needs and / or techniques which have been implemented.

**Table 9.1** *Applying the Charter Principles*

Stakeholder	Engagement need or technique
English as a second language	<ul style="list-style-type: none"> <li>Information that is easily translatable.</li> <li>Translation services and translated Code Amendment materials can be made available.</li> </ul>
The older population within the community	<ul style="list-style-type: none"> <li>Offering different levels of communication via phone, in person and online.</li> <li>Online accessibility for those with impairments that affect vision, reading ability or physical movement.</li> </ul>

The engagement activities have been identified and the relevant charter principles have been addressed which is outlined within **Figure 8.2** below.

**Figure 8.2** *Charter Principles in Practice*

Charter Principles	How does your engagement approach/activities reflect this principle in action?
Engagement is genuine	<ul style="list-style-type: none"> <li>The engagement activities seek to provide clear and concise information that builds the community capacity to understand planning and the Code Amendment process.</li> <li>The engagement process provides opportunity for stakeholders to make a submission on the Code Amendment and for these submissions to be analysed and considered before finalising the Code Amendment.</li> </ul>
Engagement is inclusive and respectful	<ul style="list-style-type: none"> <li>Affected and interested stakeholders had the opportunity to participate via website, direct letters and social media and had the opportunity to be heard via written and verbal submission.</li> </ul>
Engagement is fit for purpose	<ul style="list-style-type: none"> <li>Clear and concise information will be publicly available to ensure people understand what is proposed and how to participate in the engagement activities.</li> </ul>

Engagement is informed and transparent

- Information (online and hard copy via post) in basic language clearly articulates the proposal, potential impacts, engagement process and invites feedback/participation.
- The community engagement report will summarise the feedback received and how it has/has not been, or will/will not be, used to inform the Code Amendment.

Engagement is reviewed and improved

- Measures of success are identified and measured at the conclusion of the engagement and reported on in the Engagement Report.

## 10. KEY MESSAGES

The following key messages will underpin the engagement regarding the Code Amendment:

- The Proponent is planning to rezone the Affected Area from Suburban Business and Established Neighbourhood Zone to Urban Corridor (Business) Zone to facilitate a future mixed use development outcome comprising medium density residential land uses together with consulting, commercial and small scale retail uses.
- The reason for this is the Affected Area is currently underutilised with the current zoning providing for low scale and low density land uses.
- A Code Amendment is required to enable this rezoning.

## 11. EVALUATION

As part of the engagement process, feedback from stakeholders regarding the engagement will be noted to ensure that the Code Amendment can:

- Address potential risks throughout the implementation;
- Alter the engagement process if needed to respond to feedback and/or mitigate risks to the project; and
- Maintain the quality of the engagement activities.

**Appendix 3** includes a table which outlines a summary of measuring the success of the engagement process. Participants are invited to assess the success of the engagement against the criteria. The evaluation will be included in the statutory report required to be prepared by the Designated Entity under section 73(7) of PDI Act (the Engagement Report)

Following an evaluation of the success of the engagement, a summary of the engagement process will be provided to the participants. The methods for reporting back and closing the loop are outlined within **Appendix 4**.

**APPENDIX 1. TRANSLATION SERVICES SURVEY**



**Translation services survey will be provided via online survey.**

Translation services | Υπηρεσίες μετάφρασης | Servizi di traduzione | 翻译服务 | Dịch vụ dịch thuật | ਅਨੁਵਾਦ ਸੇਵਾਵਾਂ

Q1: Do you require translation services | Χρειάζεστε μεταφραστικές υπηρεσίες | Hai bisogno di servizi di traduzione | 您需要翻译服务吗 | Bạn có yêu cầu dịch vụ dịch thuật không | ਕੀ ਤੁਹਾਨੂੰ ਅਨੁਵਾਦ ਸੇਵਾਵਾਂ ਦੀ ਲੋੜ ਹੈ

Yes | Ναι | sì | 是的 | Đúng | ਹਾਂ

No | Όχι | 不 | Không | ਨਹੀਂ

Q2: What language do you require | Τι γλώσσα χρειάζεστε | Che lingua hai bisogno | 你需要什么语言 | Bạn yêu cầu ngôn ngữ nào | ਤੁਹਾਨੂੰ ਕਿਹੜੀ ਭਾਸ਼ਾ ਦੀ ਲੋੜ ਹੈ

Ελληνικά (Greek)

ਪੰਜਾਬੀ (Punjabi)

普通话 (Mandarin)

Italiano (Italian)

Tiếng Việt (Vietnamese)

Other (please specify):

Q3: What is your name | Πως σε λένε | Come ti chiami | 你叫什么名字 | Tên của bạn là gì | ਤੁਹਾਡਾ ਨਾਮ ਕੀ ਹੈ

Q4: What is your address | Ποια είναι η διεύθυνσή σας | Qual è il tuo indirizzo | 你的地址是什么 | Địa chỉ của bạn là gì | ਤੁਹਾਡਾ ਪਤਾ ਕੀ ਹੈ

Q5: What is your email | ποιο είναι το email σας | Qual è la tua email | 你的电子邮箱是什么 | email của bạn là gì | ਤੁਹਾਡਾ ਈਮੇਲ ਕੀ ਹੈ

Q6: When is the best time for us to contact you | πότε είναι η καλύτερη στιγμή για να επικοινωνήσουμε μαζί σας | quando è il momento migliore per contattarti | 什么时候是我们与您联系的最佳时间 | khi nào là thời điểm tốt nhất để chúng tôi liên hệ với bạn | ਸਾਡੇ ਲਈ ਤੁਹਾਡੇ ਨਾਲ ਸੰਪਰਕ ਕਰਨ ਦਾ ਸਭ ਤੋਂ ਵਧੀਆ ਸਮਾਂ ਕਦੋਂ ਹੈ

Thank you. We will be in contact with you shortly | Ευχαριστώ. Θα επικοινωνήσουμε μαζί σας σύντομα | Grazie. A breve ci metteremo in contatto con voi | 谢谢你。我们会尽快与您联系 | Cảm ơn bạn. Chúng tôi sẽ liên hệ với bạn trong thời gian sớm nhất | ਤੁਹਾਡਾ ਧੰਨਵਾਦ. ਅਸੀਂ ਜਲਦੀ ਹੀ ਤੁਹਾਡੇ ਨਾਲ ਸੰਪਰਕ ਵਿੱਚ ਰਹਾਂਗੇ

**APPENDIX 2. STAKEHOLDER AND COMMUNITY MAPPING**

## Stakeholder and Community Mapping

Stakeholder	Level of interest in the project (i.e. high, medium or low)	Nature of interest in the project and/or the potential impact of the project	Stakeholder needs/expectations for engagement in the project	Level of engagement (i.e. inform, consult, involve, collaborate)
Adjacent land owners and occupiers and participants who made a submission to the initial Code Amendment engagement	High	<ul style="list-style-type: none"> <li>• High interest in the Code Amendment proposal and impact as the Zone change is located within their locality.</li> <li>• How the Zone change will affect the amenity of their property.</li> <li>• How the Zone change will affect the street and general locality.</li> </ul>	That they will be kept informed, listened to, their concerns and aspirations acknowledged and feedback will be provided on how their input influenced the Code Amendment.	Consult
Town of Walkerville	High	<ul style="list-style-type: none"> <li>• High interest in the Code Amendment proposal as the land proposed to be rezoned is within the Town of Walkerville Council area.</li> </ul>	That they will be kept informed, listened to, their concerns and aspirations acknowledged and feedback will be provided on how their input influenced the Code Amendment.	Consult
City of Prospect	Medium	<ul style="list-style-type: none"> <li>• Medium level of interest in the code Amendment proposal and impact as the Zone change is located at the Council boundary.</li> <li>• How the project will affect the locality.</li> <li>• To provide feedback on the project.</li> </ul>	That they will be kept informed, listened to, their concerns and aspirations acknowledged and feedback will be provided on how their input influenced the Code Amendment.	Consult

Department of Infrastructure and Transport (DIT)	High	<ul style="list-style-type: none"> <li>• High level of interest.</li> <li>• The Affected Area has frontage to a State Maintained Road.</li> </ul>	That they will be kept informed, listened to, their concerns and aspirations acknowledged and feedback will be provided on how their input influenced the Code Amendment.	Involve
Environment Protection Authority (EPA).	Medium	<ul style="list-style-type: none"> <li>• Medium level of interest.</li> </ul>	That they will be kept informed, listened to, their concerns and aspirations acknowledged and feedback will be provided on how their input influenced the Code Amendment.	Consult
Utility providers including, SA Power Networks, ElectraNet Pty Ltd, APA Group, SA Water, EPIC Energy, NBN and other telecommunication providers.	Medium	<ul style="list-style-type: none"> <li>• Medium level of interest.</li> <li>• The proposed rezoning may generate infrastructure demands which require assessment and augmentation.</li> </ul>	That they will be kept informed, listened to, their concerns and aspirations acknowledged and feedback will be provided on how their input influenced the Code Amendment.	Consult
State Member of Parliament	High	<ul style="list-style-type: none"> <li>• High level of interest.</li> <li>• Any rezoning process is likely to engender interest within local communities.</li> </ul>	That they will be kept informed, listened to, their concerns and aspirations acknowledged and feedback will be provided on how their input influenced the Code Amendment.	Consult
Local Government Association	Low	<ul style="list-style-type: none"> <li>• Low level of interest as the Code Amendment is relevant to the Town of Walkerville.</li> <li>• It is a mandatory requirement to notify the Local Government Association in writing</li> </ul>	That they will be kept informed, listened to, their concerns and aspirations acknowledged and feedback will be provided on how their input influenced the Code Amendment.	Consult

		and to be consulted, as per the <i>Planning Development and Infrastructure Act 2016</i> .		
Attorney Generals Department	Medium	<ul style="list-style-type: none"> <li>• Medium level of interest.</li> <li>• Identified as a required consultation.</li> </ul>	That they will be kept informed, listened to, their concerns and aspirations acknowledged and feedback will be provided on how their input influenced the Code Amendment.	Consult
Propsect Resident Association	Medium	<ul style="list-style-type: none"> <li>• Medium level of interest.</li> <li>• To provide feedback on the Code Amendment.</li> </ul>	That they will be kept informed, listened to, their concerns and aspirations acknowledged and feedback will be provided on how their input influenced the Code Amendment.	Consult
Prospect Local History Group	Medium	<ul style="list-style-type: none"> <li>• Medium level of interest.</li> <li>• To provide feedback on the Code Amendment.</li> </ul>	That they will be kept informed, listened to, their concerns and aspirations acknowledged and feedback will be provided on how their input influenced the Code Amendment.	Consult
General Public	Medium	<ul style="list-style-type: none"> <li>• Affected Area is prominent and well known in the State.</li> <li>• To keep informed in the overall process of the Code Amendment and Zone change.</li> <li>• To provide feedback on the Code Amendment.</li> </ul>	That they will be provided with information to assist them in understanding the Code Amendment, concerns will be listened to and to the extent possible, kept informed.	Inform

## **APPENDIX 3. PLANNING YOUR ENGAGEMENT APPROACH**

## Planning Engagement Approach

Stage	Objective	Stakeholders/ target audience	Engagement level	Engagement activity	Timing
First Code Amendment Engagement	<ul style="list-style-type: none"> <li>Share information with the public about the Code Amendment.</li> <li>Create an understanding of the reasons for the Code Amendment.</li> <li>Understand the views of the stakeholders.</li> <li>Inform and improve the quality of the policy within the Code Amendment.</li> <li>Comply with the Community Engagement Charter and the Planning, Development and Infrastructure Act 2016 (PDI Act).</li> </ul>	<ul style="list-style-type: none"> <li>Town of Walkerville</li> <li>Department of Infrastructure and Transport (DIT)</li> <li>City of Prospect</li> <li>Department of Infrastructure and Transport (DIT)</li> <li>Environment Protection Authority (EPA)</li> <li>Utility providers including, SA Power Networks, ElectraNet Pty Ltd, APA Group, SA Water, EPIC Energy, NBN and other telecommunication providers</li> <li>State Members of Parliament</li> <li>Local Membrs of Parliament</li> <li>Attorney Generals Department</li> <li>adjacent land owners and occupiers, within both the Town of Walkerville and the City of Prospect</li> <li>Local Government Association</li> </ul>	Consult	<ul style="list-style-type: none"> <li>Letter</li> <li>Written submission</li> <li>Information provided on PlanSA website</li> <li>Hard copies of documents available at Town of Walkerville and City of Prospect</li> <li>Public meeting</li> </ul>	<ul style="list-style-type: none"> <li>Date: 4 August 2021 Send letters to relevant stakeholders.</li> <li>Date: 9 August 2021 Information available on Plan SA website.</li> <li>Date: 9 August 2021 Invitation to provide a written submission.</li> <li>Date: 9 August 2021 Consultation open for 6 weeks.</li> <li>Date: 8 September 2021 Public Meeting</li> <li>Date: 19 September 2019 Consultation end.</li> <li>Date: Approximately October 2021 Feedback provided to Stakeholders on the consultation.</li> </ul>



Stage	Objective	Stakeholders/ target audience	Engagement level	Engagement activity	Timing
		<ul style="list-style-type: none"> <li>• General Public</li> </ul>	Inform	<ul style="list-style-type: none"> <li>• Information provided on PlanSA website.</li> </ul>	As above
Further Code Amendment Engagement	<ul style="list-style-type: none"> <li>• Share information about the changes made to the Code Amendment following the first engagement.</li> <li>• Provide information about the Code Amendment process.</li> <li>• Hear feedback on changes made, understand whether concerns have been addressed and consider whether any further amendments to the Code Amendment should be made.</li> <li>• Comply with the Community Engagement Charter and the Planning, Development and Infrastructure Act 2016 (PDI Act).</li> </ul>	<ul style="list-style-type: none"> <li>• Town of Walkerville</li> <li>• Department of Infrastructure and Transport (DIT);</li> <li>• City of Prospect;</li> <li>• Department of Infrastructure and Transport (DIT);</li> <li>• Environment Protection Authority (EPA);</li> <li>• Utility providers including, SA Power Networks, ElectaNet Pty Ltd, APA Group, SA Water, EPIC Energy, NBN and other telecommunication providers;</li> <li>• State Members of Parliament</li> <li>• Local Membrs of Parliament</li> <li>• Attorney Generals Department</li> <li>• adjacent land owners and occupiers, within both the Town of Walkerville and the City of Prospect</li> </ul>	Consult	<ul style="list-style-type: none"> <li>• Information provided via letter or email.</li> <li>• Information available on the PlanSA and Future Urban website.</li> <li>• Written submissions.</li> <li>• Fifteen minute one on one session with the Designated Entity.</li> </ul>	<ul style="list-style-type: none"> <li>• Date: 8 August 2022 Send letters/emails to relevant stakeholders.</li> <li>• Date: 8 August 2022 Information available on the PlanSA and Future Urban websites.</li> <li>• Date: 8 August 2022 Invitation to provide written submissions.</li> <li>• Date: 8 August 2022 Consultation open for 4 weeks.</li> <li>• Date: 20 and 24 August 2022 Drop in Sessions.</li> <li>• Date: 4 Setember 2022 Consultation end.</li> </ul>

Stage	Objective	Stakeholders/ target audience	Engagement level	Engagement activity	Timing
		<ul style="list-style-type: none"> <li>• participants who made a submissions to the initial Code Amendment engagement</li> <li>• Local Government Association</li> </ul>			<ul style="list-style-type: none"> <li>• Date: As soon as practicable post-engagement.</li> </ul> <p>Feedack provided to stakeholders following consultation.</p>
		<ul style="list-style-type: none"> <li>• General Public</li> </ul>	Inform	<ul style="list-style-type: none"> <li>• Information provided on PlanSA and the Future Urban website.</li> </ul>	As above

## **APPENDIX 4. MEASURE SUCCESS**

## Measuring Success

At the completion of the engagement, all participants will be invited to assess the success of the engagement against performance criteria one to four, below. The Designated Entity will assess the success of the engagement against criteria five to nine. This evaluation will be included in the statutory report required to be prepared by the Designated Entity under section 73(7) of PDI Act (the Engagement Report). The Engagement Report provides details and analysis of engagement activities undertaken for the Code Amendment, and is provided to the Minister for Planning and Local Government. This Engagement Report will also be referenced in the State Planning Commission's Parliamentary Report under section 74(3)(b) of the Act, which is issued to the Environment Resources and Development Committee of Parliament following adoption of a Code Amendment.

Charter criteria	Charter performance outcomes	Respondent	Indicator <sup>2</sup>	Evaluation tool <sup>3</sup> Exit survey / follow-up survey	Measuring success of project engagement
Principle 1: Engagement is genuine	People had faith and confidence in the engagement process.	Community	I feel the engagement genuinely sought my input to help shape the proposal	Likert scale - strongly disagree to strongly agree	Per cent from each response.
Principle 2: Engagement is inclusive and respectful	Affected and interested people had the opportunity to participate and be heard.	Community	I am confident my views were heard during the engagement	Likert scale - strongly disagree to strongly agree	Per cent from each response.
		Project Lead	The engagement reached those identified as community of interest.	Representatives from most community groups participated in the engagement  Representatives from some community groups participated in the engagement  There was little representation of the community groups in engagement.	Per cent from each response.

Charter criteria	Charter performance outcomes	Respondent	Indicator <sup>2</sup>	Evaluation tool <sup>3</sup> Exit survey / follow-up survey	Measuring success of project engagement
Principle 3: Engagement is fit for purpose	People were effectively engaged and satisfied with the process.  People were clear about the proposed change and how it would affect them.	Community	I was given sufficient information so that I could take an informed view.	Likert scale - strongly disagree to strongly agree	Per cent from each response.
			I was given an adequate opportunity to be heard	Likert scale - strongly disagree to strongly agree	Per cent from each response.
Principle 4: Engagement is informed and transparent	All relevant information was made available and people could access it.  People understood how their views were considered, the reasons for the outcomes and the final decision that was made.	Community	I felt informed about why I was being asked for my view, and the way it would be considered.	Likert scale - strongly disagree to strongly agree	Per cent from each response.
Principle 5: Engagement processes are reviewed and improved	The engagement was reviewed and improvements recommended.	Project Lead	Engagement was reviewed throughout the process and improvements put in place, or recommended for future engagement	Reviewed and recommendations made  Reviewed but no system for making recommendations  Not reviewed	Per cent from each response.
Engagement occurs early	Engagement occurred before or during the drafting of the planning	Project Lead	Engagement occurred early enough for feedback to genuinely influence the	Engaged when there was opportunity for input into scoping	Per cent from each response.

Charter criteria	Charter performance outcomes	Respondent	Indicator <sup>2</sup>	Evaluation tool <sup>3</sup> Exit survey / follow-up survey	Measuring success of project engagement
	policy, strategy or scheme when there was an opportunity for influence.		planning policy, strategy or scheme	<p>Engaged when there was opportunity for input into first draft</p> <p>Engaged when there was opportunity for minor edits to final draft</p> <p>Engaged when there was no real opportunity for input to be considered</p>	
Engagement feedback was considered in the development of planning policy, strategy or scheme	Engagement contributed to the substance of a plan or resulted in changes to a draft.	Project Lead	Engagement contributed to the substance of the final plan	<p>In a significant way</p> <p>In a moderate way</p> <p>In a minor way</p> <p>Not at all</p>	Per cent from each response.
Engagement includes 'closing the loop'	Engagement included activities that 'closed the loop' by providing feedback to participants/ community about outcomes of engagement	Project Lead	Engagement provided feedback to community about outcomes of engagement	<p>Formally (report or public forum)</p> <p>Informally (closing summaries)</p> <p>No feedback provided</p>	Per cent from each response.

Charter criteria	Charter performance outcomes	Respondent	Indicator <sup>2</sup>	Evaluation tool <sup>3</sup> Exit survey / follow-up survey	Measuring success of project engagement
Charter is valued and useful	Engagement is facilitated and valued by planners	Project Lead	Identify key strength of the Charter and Guide  Identify key challenge of the charter and Guide		

## **APPENDIX 5. CLOSING THE LOOP AND REPORTING BACK**



## Closing the Loop and Reporting Back

How will you respond to participants?	Who's responsible?	When will you report back?
<b>First Code Amendment Engagement</b>		
Keep a contact register of participants who made a submission during the engagement period to use to provide feedback on the process and outcomes	Future Urban on behalf of the Designated Entity	Ongoing across the engagement period
Prepare an interim Engagement Report that includes summary of submissions and amendments to the Code Amendment. Make a copy of the interim Engagement Report available to stakeholders online. Stakeholders who made a submission to the Code Amendment notified by email of the availability of the interim Engagement Report	Future Urban on behalf of the Designated Entity	As soon as practicable post-engagement
Seek feedback on the effectiveness of the engagement process from all participants through an evaluation survey distributed via an online survey platform to all stakeholders who participated	Future Urban on behalf of the Designated Entity	Incorporate outcomes from the online survey platform into the Engagement Report
Prepare an Engagement Report in accordance with section 73 of the PDI Act that includes summary of submissions, amendments to the Code Amendment and evaluation of engagement	Future Urban on behalf of the Designated Entity	As soon as practicable post-engagement

How will you respond to participants?	Who's responsible?	When will you report back?
<b>Further Code Amendment Engagement</b>		
Keep a contact register of all participants who made a submission during the engagement period to use to provide feedback on the process and outcomes	Future Urban on behalf of the Designated Entity	Ongoing across the engagement period
Seek feedback on the effectiveness of the engagement process from all participants through an evaluation survey distributed via an online survey platform or hard copy to all stakeholders who participated	Future Urban on behalf of the Designated Entity	Incorporate outcomes from the online survey platform into the Engagement Report
Update the Engagement Report and make it available to all stakeholders identified in this Engagement Plan	Future Urban on behalf of the Designated Entity	As soon as practicable post-engagement
Publish the Engagement Report	Attorney General's Department	As soon as practicable post-engagement
Inform stakeholders on the outcome of the Code Amendment	Future Urban on behalf of the Designated Entity	As soon as practicable following a decision on the proposed Code Amendment