

ENGAGEMENT PLAN

Old Bull Creek Road, Strathalbyn Code Amendment

By Nevarc Development Pty Ltd

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1. BACKGROUND INFORMATION

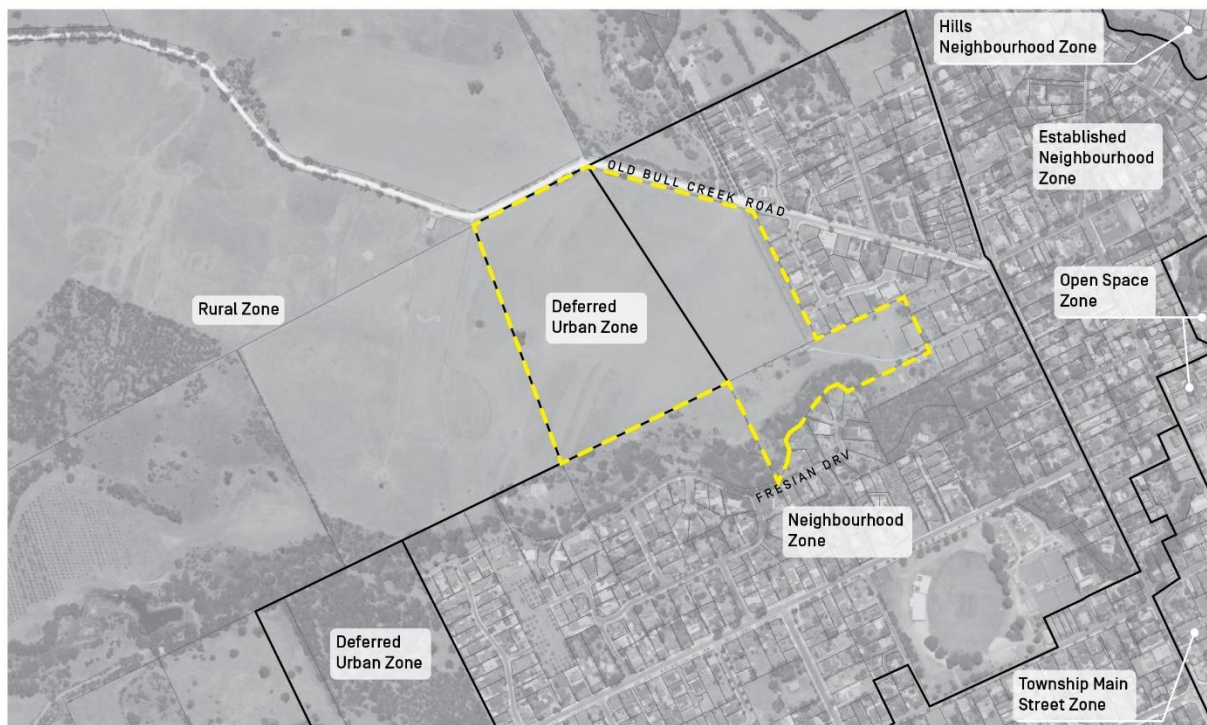
1.1 What is proposed?

Nevarc Development Pty Ltd (the Designated Entity) is proposing to amend (the Code Amendment) the Planning and Design Code (the Code) as it relates to 19.9 hectares of land located at Allotment 1, Old Bull Creek Road, Strathalbyn, referred to as the Affected Area and shown in Figure 1.1 below.

The proposed Code Amendment will rezone the Affected Area from the Deferred Urban Zone and Neighbourhood Zone to the Master Planned Township Zone.

The Affected Area and current Zoning is shown within **Figure 1.1** below.

Figure 1.1 Current Zoning and Affected Area



Plan Production: 17/01/2023

Current Zone | LEGEND
 - - - - - Affected Area boundary ——— Zone boundary



1.2 Why is this project being initiated?

The overall intent of the Code Amendment is to enable development of the Affected Area for residential purposes. Previously, the Affected Area was partially rezoned through the Strathalbyn Deferred Urban Development Plan Amendment (the DPA). Since then, land sales within Strathalbyn have exceeded the predicted demand analysis undertaken as part of the DPA and further land supply is now required.

The Master Planned Township Zone has been identified as the most appropriate zone given the existing character of the township and will allow the Affected Area to be developed in a coordinated manner.

The proposed rezoning aligns with a number of State Planning Policies (SPPs) in relation to integrated planning, design quality, housing supply and diversity, primary production and natural hazards. The proposed rezoning also aligns with a significant number of policies within *The 30 Year Plan for Greater Adelaide*, as outlined within the Code Amendment Initiation document.

1.3 Investigations completed

Investigations undertaken to date include:

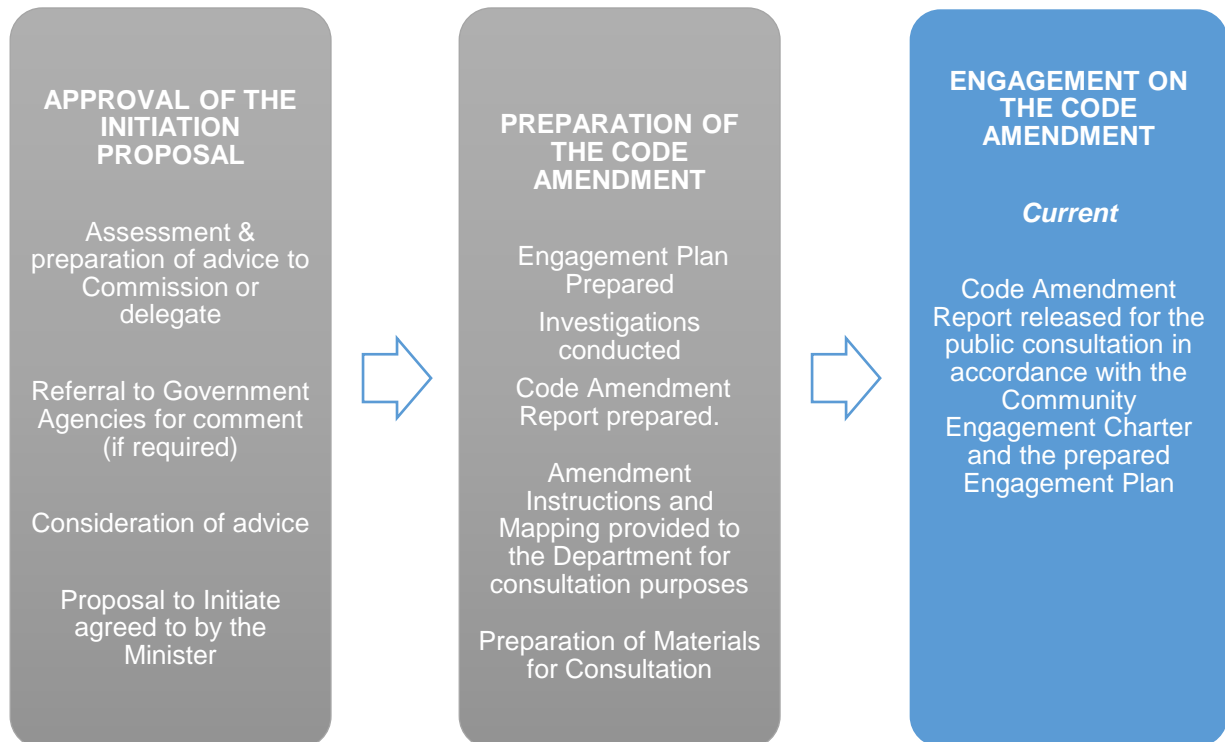
- Land Supply Analysis, prepared by Fyfe in March 2019;
- A Residential Supply and Demand Analysis, prepared by Future Urban in December 2023;
- Infrastructure and Servicing Report prepared by WGA;
- Traffic Investigations prepared by MFY;
- A review of the interface between the future residential uses in the proposed Zone and the agricultural uses in the Rural Zone;
- A review of the Land Management Agreement (LMA) to the east of the land;
- A desktop review of flora and fauna on the site, including the map which shows the location of nationally rated species in the vicinity of the site;
- Consider the application of policy to ensure the character of the existing township is maintained/enhanced;
- Strathalbyn Deferred Urban DPA potential site contamination assessment; and
- Taa wika – Cultural Heritage Database and Register Search.

Rezoning of the Affected Area was previously proposed as part of the Council-led DPA and an engagement process was undertaken in 2019. As a result of this DPA, only part of the Affected Area was rezoned. Part was left in the Deferred Urban Zone.

1.4 What is the status of the Code Amendment

The Code Amendment process follows steps which require specific actions at each milestone. The timeframes for each step are outlined within **Figure 1.2**. Most of the engagement activities will occur after the preparation of the Code Amendment, shown in blue below.

Figure 1.2 Status of the Code Amendment



2. ENGAGEMENT PURPOSE

The purpose of the engagement is to inform the rezoning of the Affected Area for residential purposes.

Specifically, the engagement will:

- Communicate to raise awareness that a Code Amendment is being prepared;
- Provide information about what is proposed by the Code Amendment including the location of where the proposed changes will apply;
- Provide the opportunity for stakeholders to identify issues and opportunities early, so that they can be considered in the preparation of the Code Amendment;
- Enable stakeholders and community to provide feedback on the Code Amendment prior to it being finalised and submitted to the Minister for Planning;
- Close the loop with stakeholders and community to inform them of the final version of the Code Amendment;
- Meet statutory requirements as it relates to engagement on a Code Amendment;
- Build relationships and a community of interest to support future activities (i.e. construction); and
- Maximise the opportunity for the media to be well informed, minimising reporting of inaccurate or biased reporting.

3. ENGAGEMENT OBJECTIVES

The key objectives of the engagement are to:

- Share information with the public about the Code Amendment;
- Create an understanding of the reasons for the Code Amendment;
- Understand the views of the stakeholders;
- Inform and improve the quality of the policy within the Code Amendment; and
- Comply with the Community Engagement Charter and the *Planning, Development and Infrastructure Act 2016 (Act)*.

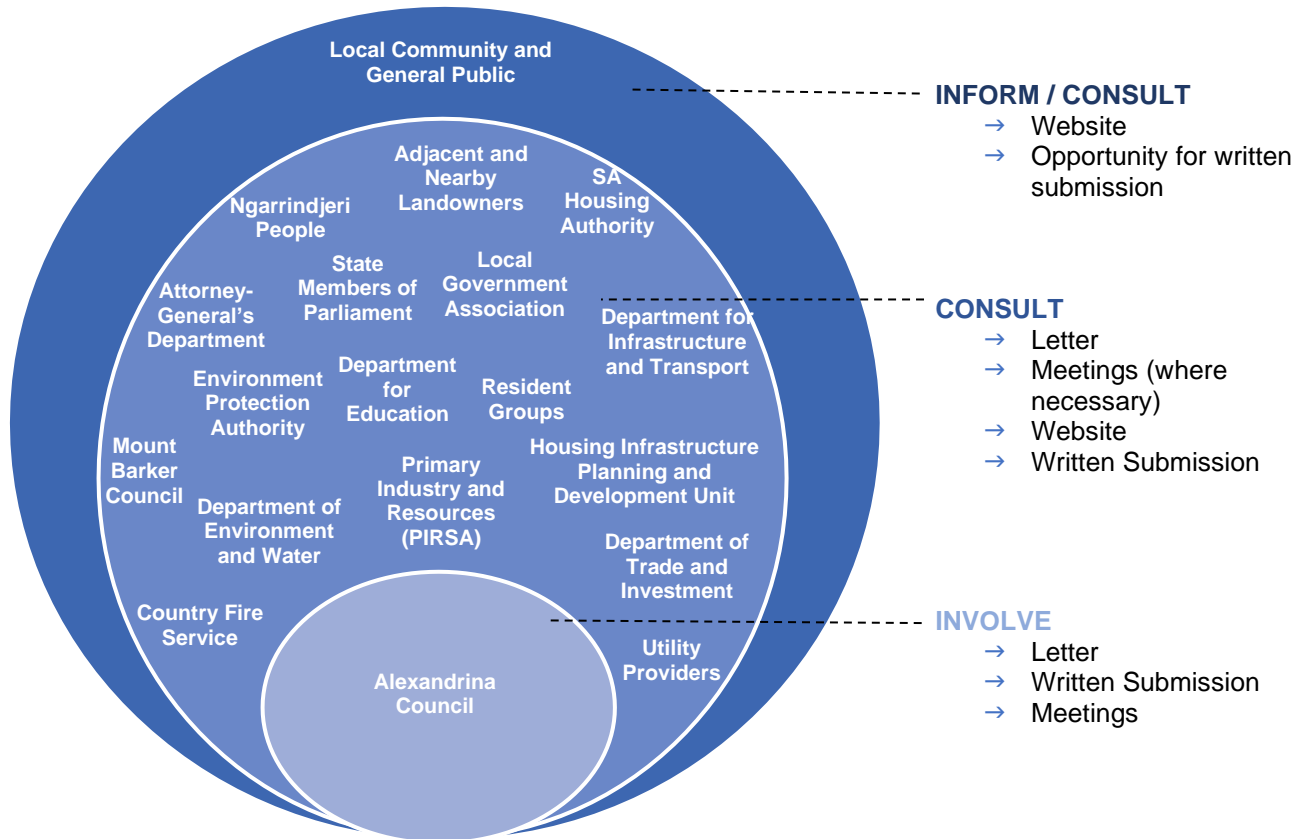
4. STAKEHOLDER IDENTIFICATION AND ANALYSIS

The Code Amendment has a group of stakeholders whose involvement, interest and influence vary, including the Alexandrina Council, State Agencies and adjacent and surrounding land owners.

Overall, the aim of the community engagement is to provide a level of influence which seeks to work directly with the relevant stakeholders throughout the process to ensure that concerns and aspirations are understood, considered and reflected in the Code Amendment.

A stakeholder identification and analysis has been undertaken and the outcomes of this are provided in **Appendix 1**, with a summary of this analysis provided in **Figure 4.1**.

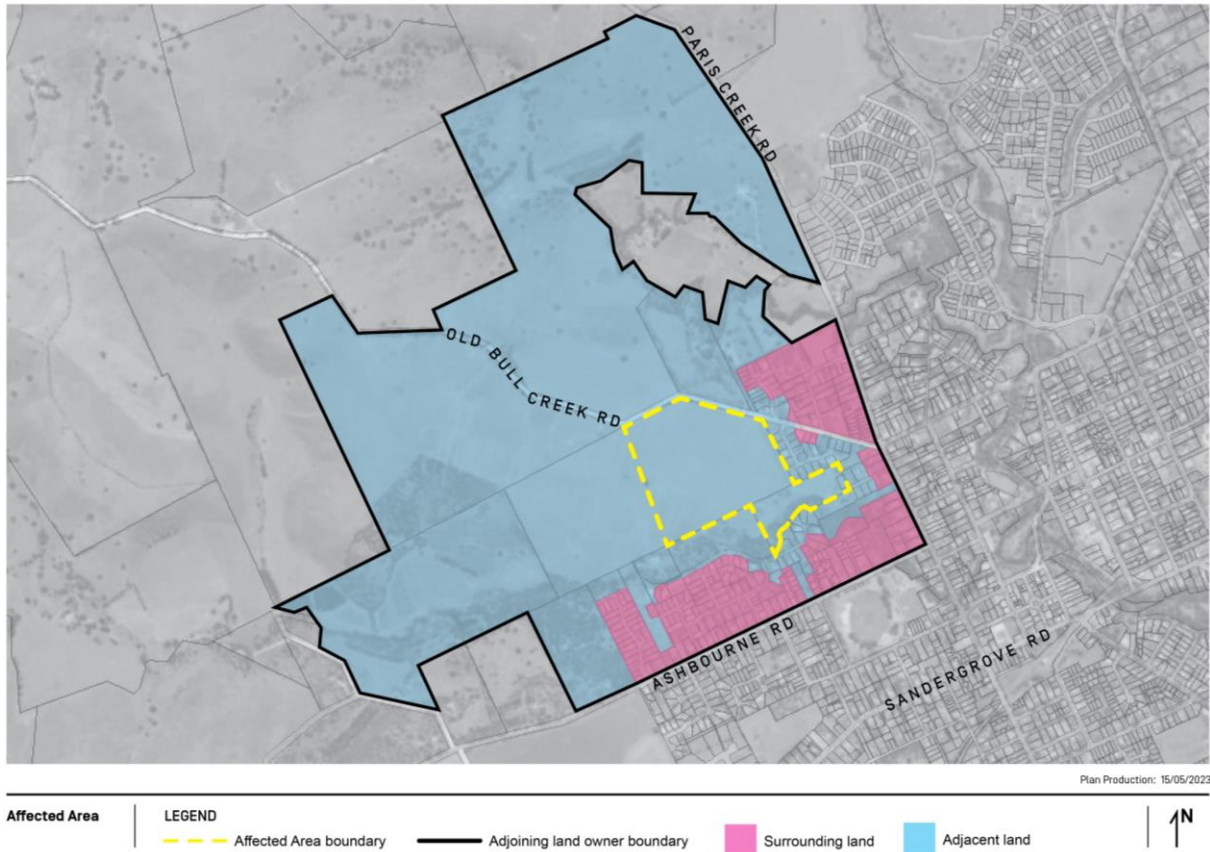
Figure 4.1 Stakeholder Analysis Summary (adapted from Lorenz Aggens, *Orbits of Public Participation*)



The stakeholders which have been identified are:

- Adjacent and surrounding land owners shown in **Figure 4.2** below;
- Alexandrina Council;
- Mount Barker District Council;
- Ngarrindjeri Aboriginal Corporation RNTBC – Ngarrindjeri People;
- Department of Primary Industries and Regions SA (PIRSA);
- Local Government Association;
- Department for Infrastructure and Transport (DIT);
- Planning and Land Use Services division of the Department for Trade and Investment;
- Housing Infrastructure Planning and Development Unit (HIPDU);
- Environment Protection Authority (EPA);
- Department for Environment and Water (DEW);
- Affordable Housing Unit of the SA Housing Authority;
- Attorney-General's Department – Aboriginal Affairs and Reconciliation;
- Country Fire Service (CFS);
- Department for Education;
- Utility providers, including SA Power Networks, Electranet Prt Ltd, APA Group, SA Water, EPIC Energy, NBN and other telecommunications providers;
- State Members of Parliament – Mr Adrian Pederick – State Member for Hammond. Mr David Basham MP - State Member for Finnis;
- State Planning Commission; and
- General Public

Figure 4.2 *Extent of adjoining landowners and occupiers to be directly notified*



The level of each stakeholder’s interest (low, medium and high), the nature of their interests and their needs and expectations of the engagement process have been identified. Having regard to the level of interest, the potential impact of the project on each of the stakeholders’ interests and the potential impact of each stakeholder on the Code Amendment, the level of engagement has been established. The outcomes of this analysis are included in **Appendix 1**.

The levels of engagement are informed by the IAP2 Spectrum of Public Participation and are summarised in **Table 4.1**.

In addition to stakeholder engagement outlined above, the Designated Entity also intends to engage with and seek the advice of the PLUS Code Control Group, particularly in the preliminary and early stages of drafting the Code Amendment Report and following stakeholder engagement to inform the Code Amendment.

Table 4.1 IAP2 Spectrum of Public Participation

	Inform	Consult	Involve	Collaborate	Empower
Participation Goal	To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.	To obtain feedback on analysis, alternatives and/or decisions.	To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered.	To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution.	To place final decision making in the hands of the public.
Promise to Stakeholders	We will keep you informed.	We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision.	We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how public input influenced the decision.	We will look to you for advice and innovation in formulating solutions and incorporate your advice and recommendations into the decisions to the maximum extent possible.	We will implement what you decide.

5. SCOPE OF INFLUENCE

The Code is a statutory instrument under the *Planning, Development and Infrastructure Act 2016*, for the purposes of development assessment and related matters within South Australia.

The Code contains the planning rules and policies that guide what can be developed in South Australia. Planning authorities use these planning rules to assess development proposals.

This Code Amendment is led by a private proponent, Nevarc Developments Pty Ltd. The scope of the Code Amendment is limited to the spatial application of existing policies within the Code. The Code Amendment cannot create additional policies/zones or make changes to existing policy/zone text.

Aspects of the project which stakeholders and the community can influence (i.e. are negotiable) are:

- Whether the Master Planned Township Zone is the most appropriate Zone for the Affected Area;
- Whether the investigations undertaken as part of the Code Amendment are sufficient to consider the impact of the rezoning on the surrounding area; and
- Whether the Overlays applied address key matters stakeholders would like to see future development meet.

Aspects of the project which stakeholders and the community cannot influence (i.e. are not negotiable) are:

- The geographic extent of the Code Amendment (i.e. the Affected Area);
- The residential intent of the Master Planned Township Zone; and
- The policy wording within the Planning and Design Code.

6. IMPLEMENTATION PLAN

An implementation plan has been prepared which details the various engagement activities proposed for each engagement level.

Engagement activities have been included to ensure that the method of engagement is appropriate for achieving the objectives and level of influence of the engagement. The engagement activities are summarised in **Table 6.1** below.

The overall engagement will consist of three stages, which include:

- Preliminary Engagement, undertaken prior to the drafting of the Code Amendment Report;
- Early Engagement, undertaken after the initial draft of the Code Amendment Report is prepared, but allowing for early input and sharing of information before the Code Amendment is publicly available; and
- Code Amendment Engagement, undertaken after the draft of the Code Amendment Report is completed and includes the Report being made available to the public and all stakeholders for review and input.

Within each stage of the engagement, the engagement activities generally include the following three milestones:

- Commencement of engagement;
- Engagement concludes; and
- Report back to the relevant stakeholders and/or the public on the outcomes and next steps.

Table 6.1 *Engagement Activities*

Stage	Stakeholders/ target audience	Engagement activity	Levels of Engagement
Preliminary Engagement	<ul style="list-style-type: none"> • Alexandrina Council 	<ul style="list-style-type: none"> • Meeting(s) with Council staff • Information sharing • Opportunity for written and verbal feedback 	Involve

Stage	Stakeholders/ target audience	Engagement activity	Levels of Engagement
Early Engagement	<ul style="list-style-type: none"> Alexandrina Council (including Elected Members) 	<ul style="list-style-type: none"> Information sharing Opportunity for written and verbal feedback Meetings Determine infrastructure capacity 	Involve
	<ul style="list-style-type: none"> State Member for Hammond and Finniss 	<ul style="list-style-type: none"> Information sharing Opportunity for written and verbal feedback Meetings 	Consult
Code Amendment Engagement	<ul style="list-style-type: none"> Alexandrina Council 	<ul style="list-style-type: none"> Letter Information provided on website Written submissions 	Involve
	<ul style="list-style-type: none"> Adjoining and surrounding landowners Department for Environment and Water Country Fire Service PIRSA Utility Providers Ngarrindjeri People Department for Infrastructure and Transport Environment Protection Authority State Member for Hammond and Finniss Department for Education; SA Housing Authority Attorney-General's Department Local Government Association Mount Barker District Council State Planning Commission Housing Infrastructure Planning and Development Unit Planning and Land Use Services within the Department of Trade and Investment 	<ul style="list-style-type: none"> In person questions, answer and feedback sessions offered to all adjacent owners and occupiers Written submissions Letter Information provided on website Community open days Fact sheet Newspaper ads One-on-one sessions offered Meetings offered Hard copies available at various locations 	Consult
	<ul style="list-style-type: none"> Local Community General Public 	<ul style="list-style-type: none"> Information provided on website Any member of the public will be able to make a written submission 	Inform / Consult

7. APPLYING THE CHARTER PRINCIPLES IN PRACTICE

The stakeholders have been considered in respect to their needs and requirements to ensure that the design of the engagement allows all stakeholders to contribute equally. **Table 7.1** outlines the characteristics of the stakeholders relevant to this engagement and the needs and / or techniques which have been implemented.

The adjacent owners and local community include residents within the locality of Strathalbyn. The Community profile¹ of the area includes:

- Predominant ancestry of English, Australian, Scottish, German and Irish.
- The percentage of households where English is the only language is higher than the average for SA (93% compared to 78% for SA). People who indicated that they did not speak English well or at all listed the following language as the language spoken at home:
 - » French (9 households);
 - » Indonesian (5 households).
- People 70 years of age form 20.4% of the local population. This indicates a slightly older population in comparison to SA, where 14.4% of the population is over 70;
- People under 20 years of age form 22.7% of the local community, which is consistent with the SA average of 23%;
- The median age is 47, which is slightly higher than the average age of South Australians of 41 years;
- 43% of the local population are not in the labour force (compared to 36% of SA), which further indicates that the resident population has a large number of retirees;
- People who needed assistance to undertake core activities form 8% of the local population; and
- 17.2% of Strathalbyn residents did not access the internet at home².

The above groups all have varying needs. **Table 7.1** outlines the characteristics of the stakeholders relevant to this engagement and the needs and / or techniques which have been implemented to improve accessibility to engagement.

¹ Based on the Australian Bureau of Statistics 2021 Census Data

² Based on the Australian Bureau of Statistics 2016 Census Data

Table 7.1 *Applying the Charter Principles*

Stakeholder	Engagement need or technique
Government Bodies and Agencies and Utility Providers	<ul style="list-style-type: none"> • Time to review and respond to Code Amendment documents, particularly having regard to reporting cycles of local government.
Majority of adjacent owners and local community	<ul style="list-style-type: none"> • Time to review and respond to Code Amendment documents. • Explanatory information that explains the process and what they are being asked for feedback on in clear, plain English. • Ability to ask questions during the engagement process about the Code Amendment (generally via phone or email).
People over 70	<ul style="list-style-type: none"> • Ability to access documents in hard copy at a convenient location (i.e., the local Council office). • Ability to provide feedback and/or communicate by post or via phone.
English as a second language	<ul style="list-style-type: none"> • Hard copy and website materials that are easily translatable and details, in their language. • Materials confirm how to access translated materials.
People with a core need for assistance ³	<ul style="list-style-type: none"> • In person meetings are held at a location that meets accessibility needs for people with reduced mobility. • Materials are accessible in a variety of mediums including website and hard copies, and websites include accessibility features.
People who do not have access to the internet at home	<ul style="list-style-type: none"> • Ability to access documents in hard copy at a convenient location (i.e., the local Council office). • Ability to provide feedback and/or communicate by post or via phone.

The engagement activities have been identified and the relevant charter principles have been addressed which is outlined within **Table 7.2** below.

³ The Australian Bureau of Statistics define people who have a core need for assistance as ‘*people with a profound or severe core activity limitation are those needing assistance in their day to day lives in one or more of the three core activity areas of self-care, mobility and communication because of a long-term health condition (lasting six months or more), a disability (lasting six months or more), or old age.*’

Table 7.2 *Charter Principles in Practice*

Charter Principles	How does your engagement approach/activities reflect this principle in action?
Engagement is genuine	<ul style="list-style-type: none"> • The engagement process has targeted a wide range of stakeholders (based on stakeholder identification to determine who may be impacted/interested, and engagement materials have been prepared with accessibility in mind). • The engagement process has provided a sufficient time frame for stakeholders to review the information and respond as necessary. • Workshop and/or one-on-one meetings to be held on weekends or after work hours to maximise opportunity for people to attend, unless requested during business hours (i.e., with government agencies). • The engagement activities seek to provide clear and concise information that builds the community capacity to understand planning. • The engagement process provides opportunity for stakeholders and the community to identify their issues and solutions and for these issues to be analysed and considered before finalising the Code Amendment.
Engagement is inclusive and respectful	<ul style="list-style-type: none"> • Affected and interested people have the opportunity to participate via website, direct letters, email and/or social media and have the opportunity to be heard via written submission. • Engagement material is appropriately varied and includes easy to understand information to help audiences understand how the Code Amendment may be relevant to them, supplemented with more detailed technical information for full transparency.
Engagement is fit for purpose	<ul style="list-style-type: none"> • Clear and concise information will be publicly available to ensure people understand what is proposed and how to participate in the engagement.
Engagement is informed and transparent	<ul style="list-style-type: none"> • Information (online and hard copy via letter-box drop) in basic language clearly articulates the proposal, potential impacts, engagement process and invites feedback/participation. • Each submission will be acknowledged and informed of next steps in the process. • The community engagement report will summarise the feedback received and how it has been, or will be, used to inform the Code Amendment.
Engagement is reviewed and improved	<ul style="list-style-type: none"> • Measures of success are identified and measured at the conclusion of the engagement and reported on in the Engagement Report. • Any issues raised about the engagement process will be considered and action taken if appropriate.

8. KEY MESSAGES

The following key messages will underpin the engagement regarding the Code Amendment:

- It is proposed to rezone the Affected Area from the Deferred Urban Zone and Neighbourhood Zone to the Master Planned Township Zone to facilitate the development of the land for low density, low scale residential purposes in a coordinated manner;
- An amendment to the Planning and Design Code (i.e. a Code Amendment) is required to enable this rezoning;
- the rezoning represents an opportunity to bring to market land which is designated for future growth;
- the land is within the planned urban lands and partially zoned Deferred Urban. Growth of the township is constrained by the Environment and Food Production Area which surrounds Strathalbyn;
- land sales within Strathalbyn are exceeding the predicted demand analysis undertaken as part of the previous DPA;
- part of the Affected Area is already zoned for residential purposes;
- the Affected Area is adjacent to established residential neighbourhoods and represents a logical expansion of the existing township;
- The Affected Area is identified as a future growth area in the 30-Year Plan and the rezoning supports State strategic planning documents; and
- The Minister for Planning is the decision maker for approval or refusal of the proposed Code Amendment. The Minister will take into account the feedback received during the engagement period and whether the engagement was carried out in accordance with the Community Engagement Charter. The Minister may also seek the advice of the State Planning Commission prior to making a decision.

9. EVALUATION

As part of the engagement process, feedback from stakeholders regarding the engagement will be noted to ensure that the project team can:

- Address any changes for the implementation of the Code Amendment;
- Alter the engagement process if needed to respond to feedback; and
- Maintain the quality of the engagement activities.

Appendix 3 includes a table which outlines a summary of measuring the success of the engagement process. Participants are invited to assess the success of the engagement against the criteria. The evaluation will be included in the statutory report required to be prepared by the Designated Entity under section 73(7) of PDI Act (the Engagement Report).

Following an evaluation of the success of the engagement, a summary of the engagement process will be provided to the participants. The methods for reporting back and closing the loop are outlined within **Appendix 4**.

APPENDIX 1: STAKEHOLDER AND COMMUNITY MAPPING

Stakeholder and community mapping

Stakeholder	Level of interest in the project (i.e. high, medium or low)	Nature of interest in the project and/or the potential impact of the project	Stakeholder needs/expectations for engagement in the project	Level of engagement (i.e. inform, consult, involve, collaborate)
Adjacent and surrounding landowners	High	<ul style="list-style-type: none"> High interest in the Code Amendment proposal and impact as the Zone change is located within their locality; How the Zone change will affect the value of their property; How the Zone change will affect the general locality. 	That they will be kept informed, listened to, their concerns and aspirations acknowledged and feedback will be provided on how their input influenced the decision.	Consult
Alexandrina Council	High	<ul style="list-style-type: none"> High interest in the Code Amendment proposal as the land proposed to be rezoned is within the Alexandrina Council area. 	<p>That we will seek the Council's feedback and innovation in formulating solutions and incorporate its advice and recommendations into the decisions to the maximum extent possible.</p> <p>That we will investigate and resolve an outcome with respect to the required infrastructure with the Council to facilitate the desired development outcomes of the Code Amendment.</p>	Involve
Mount Barker District Council	Medium	<ul style="list-style-type: none"> Medium level of interest as the Code Amendment is close to the Council boundary. 	That they will be kept informed, listened to, their concerns and aspirations acknowledged and feedback will be provided on how their input influenced the decision.	Consult

Stakeholder	Level of interest in the project (i.e. high, medium or low)	Nature of interest in the project and/or the potential impact of the project	Stakeholder needs/expectations for engagement in the project	Level of engagement (i.e. inform, consult, involve, collaborate)
Local Government Association	Medium	<ul style="list-style-type: none"> • Low level of interest as the Code Amendment is specifically relevant to the Alexandrina Council; • It is a mandatory requirement to notify the Local Government Association in writing and to be consulted in accordance with the Act. 	That they will be kept informed, listened to, their concerns and aspirations acknowledged and feedback will be provided on how their input influenced the decision.	Consult
State Planning Commission	Medium	<ul style="list-style-type: none"> • Medium level of interest. 	That they will be kept informed, listened to, their concerns and aspirations acknowledged and feedback will be provided on how their input influenced the decision.	Inform
Department for Infrastructure and Transport (DIT)	Medium	<ul style="list-style-type: none"> • Medium level of interest; • The Affected Area does not have frontage to a state maintained road but may influence planning for road upgrades in the wider area. 	That they will be kept informed, listened to, their concerns and aspirations acknowledged and feedback will be provided on how their input influenced the decision.	Consult
Utility Providers	Medium	<ul style="list-style-type: none"> • Medium level of interest; • The proposed rezoning may generate infrastructure demands which require assessment. 	That they will be kept informed, listened to, their concerns and aspirations acknowledged and feedback will be provided on how their input influenced the decision.	Consult

Stakeholder	Level of interest in the project (i.e. high, medium or low)	Nature of interest in the project and/or the potential impact of the project	Stakeholder needs/expectations for engagement in the project	Level of engagement (i.e. inform, consult, involve, collaborate)
State Members of Parliament	High	<ul style="list-style-type: none"> High level of interest; Any rezoning process is likely to engender interest within the local community. 	That they will be kept informed, listened to, their concerns and aspirations acknowledged and feedback will be provided on how their input influenced the decision.	Consult
Environment Protection Authority (EPA)	Low	<ul style="list-style-type: none"> Low level of interest. 	That they will be kept informed, listened to, their concerns and aspirations acknowledged and feedback will be provided on how their input influenced the decision.	Consult
Department for Environment and Water (DEW)	Medium	<ul style="list-style-type: none"> Medium level of interest; The Affected Area has various environmental Overlays. 	That they will be kept informed, listened to, their concerns and aspirations acknowledged and feedback will be provided on how their input influenced the decision.	Consult
Country Fire Service (CFS)	Medium	<ul style="list-style-type: none"> Medium level of interest; The Affected Area is identified within the Hazards (Bushfire – Medium Risk) Overlay. 	That they will be kept informed, listened to, their concerns and aspirations acknowledged and feedback will be provided on how their input influenced the decision.	Consult
Department for Primary Industries and	Medium	<ul style="list-style-type: none"> Medium level of interest; The Affected Area and some surrounding allotments are currently 	That they will be kept informed, listened to, their concerns and aspirations acknowledged and feedback will be	Consult

Stakeholder	Level of interest in the project (i.e. high, medium or low)	Nature of interest in the project and/or the potential impact of the project	Stakeholder needs/expectations for engagement in the project	Level of engagement (i.e. inform, consult, involve, collaborate)
Regions SA (PIRSA)		being used for primary production uses; <ul style="list-style-type: none"> The Affected Area is adjacent an Environment and Food Production Area (EFPA). 	provided on how their input influenced the decision.	
Ngarrindjeri Aboriginal Corporation	Medium	<ul style="list-style-type: none"> Interest as the Traditional Owners of the Affected Area, and the impacts the change of zone will have on surrounding features. 	That they will be kept informed, listened to, their concerns and aspirations acknowledged and feedback will be provided on how their input influenced the decision.	Consult
SA Housing Authority	Medium	<ul style="list-style-type: none"> Interest in opportunities for affordable housing within any future development. 	That they will be kept informed, listened to, their concerns and aspirations acknowledged and feedback will be provided on how their input influenced the decision.	Consult
Department for Education	Medium	<ul style="list-style-type: none"> Further housing may impact school catchments and result in increased enrollments. 	That they will be kept informed, listened to, their concerns and aspirations acknowledged and feedback will be provided on how their input influenced the decision.	Consult
Attorney-General's Department	Low	<ul style="list-style-type: none"> Low level of interest; Search the Taa Wika and determine if there are any known cultural objects or items in the vicinity. 	That they will be kept informed, listened to, their concerns and aspirations acknowledged and feedback will be	Consult

Stakeholder	Level of interest in the project (i.e. high, medium or low)	Nature of interest in the project and/or the potential impact of the project	Stakeholder needs/expectations for engagement in the project	Level of engagement (i.e. inform, consult, involve, collaborate)
			provided on how their input influenced the decision.	
Housing Infrastructure Planning and Development Unit	Medium	<ul style="list-style-type: none"> • Medium level of interest; • Ensure that infrastructure delivery occurs in a logical manner consistent with State Objectives 	That they will be kept informed, listened to, their concerns and aspirations acknowledged and feedback will be provided on how their input influenced the decision.	Consult
Department for Trade Investment	Medium	<ul style="list-style-type: none"> • Medium level of interest; • Consistency with the Planning and Design Code and State strategic plans. 	That they will be kept informed, listened to, their concerns and aspirations acknowledged and feedback will be provided on how their input influenced the decision.	Consult
General Public	Low	<ul style="list-style-type: none"> • To keep informed in the overall process of the Code Amendment and Zone change; • To provide feedback on the Code Amendment. 	That they will be provided with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.	Inform/Consult ⁴

⁴ A hybrid of inform and consult is proposed due to the variety of needs and expectations in this stakeholder group. The engagement activities do not involve approaching all members of the community or public about the Code Amendment (due to their generally lower levels of interest). However, should a member of the community or public have a high level of interest, they will have the opportunity to register their interest in updates and to be heard as part of the engagement (i.e. will be offered the 'consult' level of engagement).

APPENDIX 2: PLANNING YOUR ENGAGEMENT APPROACH

Planning your engagement approach

Stage	Objective	Stakeholders/ target audience	Engagement level	Engagement activity	Timing
Preliminary Engagement	<ul style="list-style-type: none"> To Share information about the Code Amendment; Create an understanding of the reasons for the Code Amendment; Understand the views of the stakeholders; and Inform and improve the quality of the policy within the Code Amendment. 	<ul style="list-style-type: none"> Alexandrina Council State MP – Mr Adrian Pederick – Member for Hammond State MP – Mr David Basham – Member for Finnis 	Involve	<ul style="list-style-type: none"> One-on-one meetings Presentations Letter 	Preliminary engagement to occur following initiation, but prior to drafting the Code Amendment Report.
		<ul style="list-style-type: none"> Code Control Group 	Nil		
Early Engagement	<ul style="list-style-type: none"> To Share information about the Code Amendment; Create an understanding of the reasons for the Code Amendment; Understand the views of the stakeholders; and Inform and improve the quality of the policy within the Code Amendment. 	<ul style="list-style-type: none"> Alexandrina Council Planning and Land Use Services division of the Department for Trade and Investment 	Involve	<ul style="list-style-type: none"> One-on-one meetings Presentations Letter 	Early engagement to occur following initiation and prior to release of the Code Amendment Report for the Code Amendment Engagement.
		<ul style="list-style-type: none"> Code Control Group 	Nil		
Code Amendment	<ul style="list-style-type: none"> Share information with the public about the Code Amendment; Create an understanding of the reasons for the Code Amendment; 	<ul style="list-style-type: none"> Alexandrina Council 	Involve	<ul style="list-style-type: none"> Letter Information provided on website Written submissions Meetings (if necessary) 	Code Amendment Engagement in anticipated to commence in February 2024.

	<ul style="list-style-type: none"> • Understand the views of the stakeholders; • Inform and improve the quality of the policy within the Code Amendment; and • Comply with the Community Engagement Charter and the Act. 	<ul style="list-style-type: none"> • Adjacent and Surrounding Land Owners • Utility Providers • Department of Primary Industries and Regions SA (PIRSA) • Country Fire Service (CFS) • Department for Environment and Water (DEW) • Ngarrindjeri Aboriginal Corporation RNTBC – Ngarrindjeri People • Local Government Association; • Department for Infrastructure and Transport (DIT) • Environment Protection Authority (EPA) • SA Housing Authority • Attorney-General’s Department – Aboriginal Affairs and Reconciliation • Department for Education • State MPs – Mr Adrian Pederick – Member for Hammond and Mr David Basham – Member for Finniss • State Planning Commission • Housing Infrastructure Planning and Development Unit • Department of Trade and Investment 	Consult	<ul style="list-style-type: none"> • Letter • Information provided on website • Written submissions • Community open days • Fact sheet • One-on-one sessions offered • Meetings offered • Hard copies available at various locations 	
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Stage	Objective	Stakeholders/ target audience	Engagement level	Engagement activity	Timing
		<ul style="list-style-type: none"> • General Public • State Planning Commission 	Inform/Consult	<ul style="list-style-type: none"> • Information provided on website • Written submissions 	

APPENDIX 3: MEASURING SUCCESS

Measuring success

At the completion of the engagement, all participants will be invited to assess the success of the engagement against performance criteria one to four, below. The project manager, with assistance from communications and engagement specialists, will assess the success of the engagement against criteria five to nine. This evaluation will be included in the statutory report (section 73(7) of PDI Act) that is sent to the State Planning Commission and the Minister for Planning and which details all engagement activities undertaken. It will also be referenced in the Commission Report (section 74 (3)(b) that is issued to the Governor of South Australia and the Environment Resources and Development Committee of Parliament. Any issues raised about the engagement during the engagement process will be considered and action will be taken if considered appropriate.

#	Charter criteria	Charter performance outcomes	Respondent	Indicator	Evaluation tool	Measuring success of project engagement
1	Principle 1: Engagement is genuine	<ul style="list-style-type: none"> People had faith and confidence in the engagement process. 	Community	I feel the engagement genuinely sought my input to help shape the proposal	Exit survey / follow-up survey with Likert scale - strongly disagree to strongly agree	Per cent from each response.
2	Principle 2: Engagement is inclusive and respectful	<ul style="list-style-type: none"> Affected and interested people had the opportunity to participate and be heard. 	Community	I am confident my views were heard during the engagement	Exit survey / follow-up survey with Likert scale - strongly disagree to strongly agree	Per cent from each response.
			Project Lead	The engagement reached those identified as community of interest.	<ul style="list-style-type: none"> Representatives from most community groups participated in the engagement Representatives from some community groups participated in the engagement There was little representation of the community groups in engagement. 	Evaluation by Project Lead
3	Principle 3:	<ul style="list-style-type: none"> People were effectively engaged and satisfied with the process. 	Community	I was given sufficient information so that I could take an informed view.	Exit survey / follow-up survey with Likert scale - strongly disagree to strongly agree	Per cent from each response.

#	Charter criteria	Charter performance outcomes	Respondent	Indicator	Evaluation tool	Measuring success of project engagement
	Engagement is fit for purpose	<ul style="list-style-type: none"> People were clear about the proposed change and how it would affect them. 		I was given an adequate opportunity to be heard	Exit survey / follow-up survey with Likert scale - strongly disagree to strongly agree	Per cent from each response.
4	Principle 4: Engagement is informed and transparent	<ul style="list-style-type: none"> All relevant information was made available and people could access it. People understood how their views were considered, the reasons for the outcomes and the final decision that was made. 	Community	I felt informed about why I was being asked for my view, and the way it would be considered.	Exit survey / follow-up survey with Likert scale - strongly disagree to strongly agree	Per cent from each response.
5	Principle 5: Engagement processes are reviewed and improved	<ul style="list-style-type: none"> The engagement was reviewed and improvements recommended. 	Project Lead	Engagement was reviewed throughout the process and improvements put in place, or recommended for future engagement	<ul style="list-style-type: none"> Reviewed and recommendations made Reviewed but no system for making recommendations Not reviewed 	Evaluation by Project Lead
6	Engagement occurs early	<ul style="list-style-type: none"> Engagement occurred before or during the drafting of the planning policy, strategy or scheme when there was an opportunity for influence. 	Project Lead	Engagement occurred early enough for feedback to genuinely influence the planning policy, strategy or scheme	<ul style="list-style-type: none"> Engaged when there was opportunity for input into scoping Engaged when there was opportunity for input into first draft Engaged when there was opportunity for minor edits to final draft Engaged when there was no real opportunity for input to be considered 	Evaluation by Project Lead
7	Engagement feedback was	<ul style="list-style-type: none"> Engagement contributed to the substance of a plan or resulted in changes to a draft. 	Project Lead	Engagement contributed to the substance of the final plan	<ul style="list-style-type: none"> In a significant way In a moderate way In a minor way 	Evaluation by Project Lead

#	Charter criteria	Charter performance outcomes	Respondent	Indicator	Evaluation tool	Measuring success of project engagement
	considered in the development of planning policy, strategy or scheme				<ul style="list-style-type: none"> Not at all 	
8	Engagement includes 'closing the loop'	<ul style="list-style-type: none"> Engagement included activities that 'closed the loop' by providing feedback to participants/ community about outcomes of engagement 	Project Lead	Engagement provided feedback to community about outcomes of engagement	<ul style="list-style-type: none"> Formally (report or public forum) Informally (closing summaries) No feedback provided 	Evaluation by Project Lead
9	Charter is valued and useful	<ul style="list-style-type: none"> Engagement is facilitated and valued by planners 	Project Lead	Identify key strength of the Charter and Guide Identify key challenge of the charter and Guide		Evaluation by Project Lead

APPENDIX 4: CLOSING THE LOOP AND REPORTING BACK

Closing the loop and reporting back

How will you respond to participants?	Who's responsible?	When will you report back?
Keep a contact register of all participants who made a submission during the engagement period to use to provide feedback on the process and outcomes	Future Urban on behalf of the Designated Entity	Ongoing across the engagement period
Prepare an Engagement Report in accordance with section 73 of the PDI Act that includes summary of submissions, amendments to the Code Amendment and evaluation of engagement	Future Urban on behalf of the Designated Entity	As soon as practicable post-engagement
Publish the Engagement Report	Department for Trade and Investment	Within 5 business days of a decision on the proposed Code Amendment
Inform stakeholders on the outcome of the Code Amendment	Future Urban on behalf of the Designated Entity	As soon as practicable following a decision on the proposed Code Amendment
Publish the outcome of the Code Amendment	Department for Trade and Investment	Within 5 business days of a decision on the proposed Code Amendment